JOINING REPORT

I Prof./Dr./Shri/Smt/Ms ……………………………………………… Designation …………………………………… hereby report myself for duty this day ………………………………………. forenoon/afternoon after availing of ………… days of ………………………………………………… (type of leave) from …………………………………… to ……………………………………

Signature

Date :

Please submit the joining report to AR (Estt)